

# **A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT**

Department of Highways  
Professional Services Procurement Bulletin 2013-12  
Henderson / US 60 / 2-79.3

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

## **I. PROJECT DESCRIPTION**

County – Henderson

Route – US 60

Item No – 2-79.30

Project Description – Widen and Improve US 60 from West of Henderson Community College (MP 7.7) Extending East to KY 425 (MP 8.7)

## **II. PROJECT INFORMATION**

Project Manager – John Rudd, P.E.

User Division – Highway Design

Approximate Fee – \$350,000 Preliminary Engineering and Final Roadway Design (Lump Sum)

Project Funding – Federal Funds (STP funds)

Project Length – 1.00 Miles

## **III. PURPOSE AND NEED**

US 60 is congested and has a lot of school traffic due to the Community College. The purpose of this project is to reconstruct US 60 to improve safety and congestion and provide safer access to the schools.

## **IV. DBE REQUIREMENT**

The Consultant team shall include a DBE Participation Plan with their response to announcement. An additional page will be allowed with the project approach in the Response to Announcement to convey this plan. A maximum of 4 points will be considered in the evaluation factors for the DBE Participation Plan.

## **V. SCOPE OF WORK**

The selected Consultant will be responsible for Preliminary Engineering and Final Roadway Design, including the preparation of preliminary line and grade plans, drainage design, right-of-way plans, construction plans, traffic control plans, cost estimates, and advanced situation folders for structural design.

## **VI. SPECIAL INSTRUCTIONS**

The Department may retain any of the advertised services to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

## **VII. AVAILABLE STUDIES**

DNA Study – [US 60 DNA Scoping Study](#)

FONSI – US 60 Morganfield to Henderson – Union and Henderson Counties – Item Nos. 2-79.00; 2-122.00; and 2-123.00 – [2-79 3 FONSI.zip \(5.6 MB\)](#)

## **VIII. METHOD OF DESIGN**

The selected Consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

## **IX. ENVIRONMENTAL**

The Department will provide any necessary Environmental Services.

## **X. PHOTOGRAMMETRIC SERVICES**

The Consultant will field survey the project.

## **XI. STRUCTURE DESIGN**

The Consultant shall provide the necessary engineering service to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The Structure Design will be performed by the Department.

## **XII. GEOTECHNICAL SERVICES**

The Department will provide all Geotechnical Services required for the project.

## **XIII. TRAFFIC**

Traffic projections and related information will be provided by the Department.

## **XIV. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

### **ROADWAY DESIGN**

- Rural Roadway Design

- Urban Roadway Design
- Advanced Traffic Engineering Design and Modeling
- Surveying

#### STRUCTURES

- Spans under 500 feet

#### **XV. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • Wednesday, July 10, 2013 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • July 16, 2013

FINAL SELECTION COMMITTEE • July 30, 2013

PRE-DESIGN MEETING • August 5, 2013

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • August 14, 2013

CONTRACT NEGOTIATIONS • August 26, 2013

NOTICE TO PROCEED • October 1, 2013

#### **XVI. PROJECT SCHEDULE**

PRELIMINARY LINE AND GRADE INSPECTION • February 1, 2014

PRELIMINARY RIGHT-OF-WAY PLANS • April 1, 2014

FINAL JOINT INSPECTION • October 1, 2014

ADVANCED SITUATION FOLDER SUBMITTED • October 1, 2014

R/W PLANS SUBMITTAL • November 1, 2014

FINAL ROADWAY PLANS • May 1, 2015

FINAL STRUCTURE PLANS • May 1, 2015

#### **XVII. EVALUATION FACTORS**

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (15 Points)

2. Capacity to comply with project schedule. (15 Points)
3. Past record of performance on projects similar in type and complexity. (15 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (15 Points)
5. DBE Participation Plan (4 Points)
6. Consultant's offices where work is to be performed. (2 Points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

**XVIII. SELECTION COMMITTEE MEMBERS**

1. John Rudd, P.E., User Division
2. David Martin, P.E., User Division
3. Diana Radcliffe, P.E., Secretary's Pool
4. John Moore, P.E., Secretary's Pool
5. Brad Rister, P.E., Governor's Pool

**PROJECT MAP**  
**HENDERSON COUNTY**  
**ITEM NO. 2-079.30**  
 WIDEN AND IMPROVE US 60 FROM WEST OF  
 HENDERSON COMMUNITY COLLEGE (MP 7.7)  
 EXTENDING EAST TO KY 425 (MP 8.7)  
 Date: 5/31/2013

